



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

VRS Holdings Ltd t/as Portsmouth Marine Engineering
Broadcut
Wallington
Fareham
PO16 8ST

Service User Number

1 8 4 3 0 8

FOR VRS Holdings t/as Portsmouth Marine Engineering OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society.

Important – Please complete these details:

Account Holder(s) Name & Address:

Name:

Address:

Postcode:

Email Address:

Name(s) of Account Holder(s)

Empty box for Name(s) of Account Holder(s)

Bank/Building Society account number

Empty box for Bank/Building Society account number

Branch Sort Code

Empty box for Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address
Postcode

Instruction to your bank or building society

Please pay VRS Holdings t/as Portsmouth Marine Engineering Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with VRS Holdings t/as Portsmouth Marine Engineering and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Reference

Empty box for Reference

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit VRS Holdings t/as Portsmouth Marine Engineering will notify you 4 working days in advance of your account being debited or as otherwise agreed. If you request VRS Holdings t/as Portsmouth Marine Engineering to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by VRS Holdings t/as Portsmouth Marine Engineering or your bank or building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when VRS Holdings t/as Portsmouth Marine Engineering asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building Society. Written confirmation may be required. Please also notify us.