



Please fill in the whole form including official use box using a ball point pen and send it to:

VRS Holdings t/as Portsmouth Marine	
Engineering	
Broadcut	
Wallington	
Fareham	
PO16 8ST	
	-

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society
To: The Manager Bank/Building Society

Address		
	Postcode	
Reference		

## eference

## Instruction to your bank or building society to pay by Direct Debit

FOR VRS Holdings t/as Portsmouth Marine Engineering OFFICIAL USE Of This is not part of the instruction to your Bank or Building Society. Important – Please complete these details: Account Holder(s) Name & Address: Name: Address: Postcode: Email Address: Postcode: Email Address: Person to your bank or building society Please pay VRS Holdings t/as Portsmouth Marine Engineering Direct Pobits from the account detailed in this Instruction subject to the afeguards assured by the Direct Debit Guarantee. I understand than is Instruction may remain with VRS Holdings t/as Portsmouth Marine ingineering and, if so, details will be passed electronically to my ank/building society. Signature(s)	1	8	4	3	0	8		
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Banks and Building Societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the Payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit VRS Holdings t/as Portsmouth Marine
  Engineering will notify you 4 working days in advance of your account being debited or as otherwise agreed. If you request
  VRS Holdings t/as Portsmouth Marine Engineering to collect a payment, confirmation of the amount and date will be given to
  you at the time of the request.
- If an error is made in the payment of your Direct Debit, by VRS Holdings t/as Portsmouth Marine Engineering or your bank or building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
   If you receive a refund you are not entitled to, you must pay it back when VRS Holdings t/as Portsmouth Marine Engineering asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building Society. Written confirmation may be required. Please also notify us.